

CIRCUIT CENTRAL

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LEGAL NEWSLETTER



UPDATED December 9, 2024

LEGAL STORIES



UNITED HEALTH INSURANCE CEO ASSASSINATED, POTENTIAL CULPRIT APPREHENDED.



THORNTON TOWNSHIP MAYOR DISQUALIFIED FROM RUNNING IN UPCOMING ELECTION.



SEAN CARTER (AKA JAYZ) EMBROILED IN SEAN COMBS (AKA P-DIDDY) ABUSE SCANDAL.



PRESIDENT BIDEN PARDONS SON'S CRIMES AFTER PROMISING NOT TO.

DOCUMENT OF THE WEEK

SUMMONS

A summons is a legal document that tells (notifies) a person that they are being sued or must appear in court.

This form is approved by the Illinois Supreme Court and is required to be accepted in all Illinois Circuit Courts. Forms are free at ilcourts.info/forms.

STATE OF ILLINOIS, CIRCUIT COURT		SMALL CLAIMS SUMMONS	For Court Use Only
COUNTY			
Instructions ▼ Directly above, enter the name of the county where you are filing the case. Enter your name as Plaintiff. Enter the names of all people or businesses you are suing as Defendants. Enter the Case Number given by the Circuit Clerk and the amount Defendants owe to you.	Plaintiff (First, middle, last name) v. Defendants (First, middle, last name or business name): <input type="checkbox"/> Alias Summons (Check this box if this is not the 1 st Summons issued for this Defendant.)	Case Number Amount Owed: \$ _____ Enter amount of money owed to you as entered in section 3 of your complaint.	

IMPORTANT: You have been sued.

- Read all documents attached to this *Summons*.
- You **MUST** attend court on the date in this *Summons*. If you do not, the judge may decide the case without hearing from you. This is called "default." As a result, you could lose the case.
- You may have to file a document called an *Appearance* that officially informs the court that you would like to participate in the case. If you do not file required court documents on time, the judge may decide the case without hearing from you. This is called "default." As a result, you could lose the case.
- You do not have to file a document called an *Answer/Response* in a small claims case unless ordered to by the judge.
- All documents referred to in this *Summons* can be found at ilcourts.info/forms. Other documents may be available from your local Circuit Court Clerk's office or website.
- After you fill out the necessary documents, you need to electronically file (e-file) them with the court. To e-file, you must create an account with an e-filing service provider. For more information, go to ilcourts.info/efiling. If you cannot e-file, you can get an exemption that allows you to file in-person or by mail.
- You may be charged filing fees, but if you cannot pay them, you can file an *Application for Waiver of Court Fees*.
- It is possible that the court will allow you to attend the first court date in this case in-person or remotely by video or phone. Contact the Circuit Court Clerk's office or visit the Court's website to find out whether this is possible and, if so, how to do this.
- Need help? Call or text Illinois Court Help at 833-411-1121 or go to ilcourthelp.gov for information about going to court, including how to fill out and file documents. You can also get free legal information and legal referrals at illinoislegalaid.org. All documents referred to in this *Summons* can be found at ilcourts.info/forms. Other documents may be available from your local Circuit Court Clerk's office or website.
- ¿Necesita ayuda? Llame o envíe un mensaje de texto a Illinois Court Help al 833-411-1121, o visite ilcourthelp.gov para obtener información sobre los casos de la corte y cómo completar y presentar formularios.

Plaintiff: _____ **If you are suing more than 1 Defendant, fill out a Small Claims Summons form for each Defendant.**